



# Change Management Software

Streamline your change processes and enhance your organization's agility

# CHANGE MANAGEMENT

[www.tecwrk.com](http://www.tecwrk.com)

In the dynamic landscape of business organizations, change is inevitable. Companies frequently implement change to enhance processes, boost productivity, and deliver higher customer satisfaction. However, transitioning to change can be challenging, especially with outdated paper and spreadsheet methods, as chaotic change disrupts operations and hinders progress.

A reliable **Change Management Software** is the solution, and QualityPro stands as a leading choice in this regard. Serving as a strategic ally for organizations navigating transitions, QualityPro provides the power to implement, control, and guide change efficiently, focusing not only on the change itself, but also on facilitating employees' adaptation to these transformations. Its change management module covers every aspect of the change cycle, allowing for easy creation and preservation of records for future reference.

It begins by identifying various sources of change requests, including customer complaints, non-conformances, feedback from customers and employees, innovative insights, audit results, and instances of product or service failure. Furthermore, it categorizes these change requests and outlines the different types of changes that may occur within the organization. The heart of change management is in the handling of these requests.

QualityPro's comprehensive, workflow-driven approach coordinates various activities, from planning and approvals to implementation, training, verification, and successful closure of change requests. Before and after implementing changes, it provides a thorough evaluation of the anticipated and actual impact, ensuring a precise understanding of change effects.



- **Change Initiation** - Raise change request, define its source, its type/category, document it and save it centrally. Define reason of change and describe change.
- **Change Execution** - Create a detailed change implementation plan and monitor its execution to ensure changes are carried out as intended.
- **Department Identification** - Identify departments affected by the change along with the document type to be changed.
- **Training Planning** - Identify the employees who will get impacted and thus require training with the change and schedule training for those employees.

- **Change Tracking** - Define procedural workflows with authorized access. Track what changes were made in the document, who made them and when, and how were they made.
- **Change Data Sharing** - Retrieve data related to change, like number of change versions, training personnel, source of change etc. and share the data with concerned stakeholders.
- **Change Document Management** - Manage and store all documents systematically, keep them easily accessible, and track all the knowledge of the change.
- **Change Management** - Record and track all steps for successful change implementation, including version control and document purging for up-to-date records.
- **Change Closure** - Before finalizing a change, meticulously validate, assess its effects, and gain necessary approvals, ensuring it aligns with your organization's goals and quality standards.

QualityPro

Dashboard

Setup

Config

Document Management

Audit Management

Inspections

Calibration Management

New Conformance

CAPA

Complaint Management

Change Management

Training Management

Risk Management

QMS Report

Search

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SUPER Admin

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Add

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Change Request

| Action | Change Request Number | Change Type         | Status            |
|--------|-----------------------|---------------------|-------------------|
| 🔍      | SIAP-0002             | Planned             | Impact Evaluated  |
| 🔍      | CHNG-TEST09           | CHANGE TEST         | Verified & Closed |
| 🔍      | CHNG-TEST08           | CHANGE TEST         | Impact Evaluated  |
| 🔍      | CHNG-TEST07           | CHANGE TEST         | Verified & Closed |
| 🔍      | CHNG-TEST06           | CHANGE TEST         | In Progress       |
| 🔍      | R00-003               | Regulatory Change   | Draft             |
| 🔍      | CHNG-TEST05           | change prototype    | Verified & Closed |
| 🔍      | CHNG-TEST04           | change prototype    | Verified & Closed |
| 🔍      | CHNG-TEST03           | CHANGE TEST         | Verified & Closed |
| 🔍      | CH-AB-009             | AK Test             | Approved          |
| 🔍      | CR-AB-007             | AK Test             | Draft             |
| 🔍      | SAP-0001              | Risknet             | Verified & Closed |
| 🔍      | REG-002               | Regulatory Change   | Verified & Closed |
| 🔍      | ProcessChange003      | Production Process  | Approved          |
| 🔍      | R00-001               | Regulatory Change   | Action Taken      |
| 🔍      | 21                    | Upgrade Machine     | Action Taken      |
| 🔍      | ProcessChange002      | Production Process  | Impact Evaluated  |
| 🔍      | ProcessChange001      | Process Change type | Verified & Closed |
| 🔍      | Change(QMS43)         | QMS Documentation   | Action Taken      |
| 🔍      | OPP-001               | Emergency change    | Verified & Closed |

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max results per page

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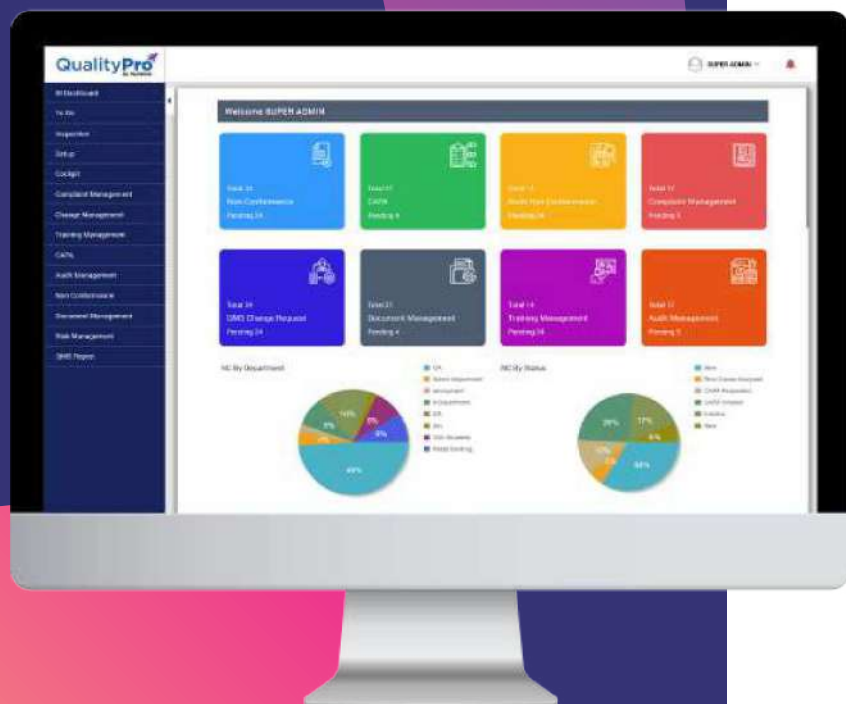
## Essential Benefits

- ✓ Automation of all tasks pertaining to change management.
- ✓ Reduced reliance on paper and spreadsheets.
- ✓ Easy integration between the change management process and training.
- ✓ Support to complete change management cycle.
- ✓ Complete visibility into change management process.
- ✓ Compliance with relevant standards and regulations, such as ISO 9001.
- ✓ Improved productivity within the organization.

## About Tecwork

TecWork Global Business Solutions is a startup, where cutting-edge technology converges with business excellence. We are dedicated to empowering businesses through innovative solutions that specialize in and seamlessly align with diverse business objectives like [Quality Management Software](#), [Fleet Management Software](#), [Field Force Management Software](#), [Human Resource Management Software](#), etc.

Our mission is to elevate operational efficiency, ensure compliance, and drive success across a spectrum of industries. With a passion to innovate, commitment to excellence, and a hunger for technological advancement, we are your strategic partner in excelling in the modern business landscape. Join us on the journey to optimize, streamline, and transform your business processes with our state-of-the-art tools.



## TecWork

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